

Susquehanna University
Request for Medical Withdrawal or Course Reduction for Medical Reasons

A medical withdrawal is a complete withdrawal from all courses. The university tuition refund policy applies to a medical withdrawal, effective from the date the withdrawal is requested. Exceptions should be appealed to the Vice President for Student Affairs/Dean of Students. A medical course load reduction involved the reduction in the number of credits taken in the current semester. Students who go below 12 credits (full-time status) may continue to participate in the university, however, this may affect financial aid packages and/or loans. Transcripts will have a "W" recorded for the course.

Complete the following information:

First name:		Middle name:		Last name:
Cell phone:		Other phone:		E:mail:
I am requesting a medical withdrawal from ____all courses/ _____the courses listed below				Applicable term/year (complete one): Fall 20____ Spring 20____
Dept.	Course number	Number of credits	Last attended date	Instructor
Reason for this request (attach additional information if needed):				
Are you a financial aid recipient? (circle one) yes no				
If yes and this request is approved, you should contact the Financial Aid Office at (570) 372-4453 to discuss your circumstances.				
Student signature:				Date: