

Susquehanna University
2019-2020 VERIFICATION FORM - DEPENDENT STUDENT

Student Name _____ Student SSN _____
Last First MI

Student Date of Birth _____

Student Telephone Number () _____ Student E-Mail _____

Parent Telephone Number () _____ Parent E-Mail _____

Complete and sign this verification form and return it to Student Financial Services as soon as possible so that your financial aid won't be delayed. If you have any questions, please contact Student Financial Services staff at (570) 372-4450.

The federal Department of Education has selected your FAFSA for review in a process called "Verification." SU is required to collect information in this format to confirm that you have entered correct information on your FAFSA. Your financial aid application cannot be processed until all requested information is received. Failure to complete the verification process by the last enrolled day of the award period will result in a loss of aid. This review must be conducted under the financial aid program rules (34 CFR, Part 668).

Successful completion of the Verification process requires that families provide income information for both the student AND the student's parent(s).

For tax filers - If you did **not** submit your 2019-2020 FAFSA using the IRS Data Retrieval Tool, you must obtain and provide the Student Financial Services staff:

- A copy of your 2017 Tax Returns signed by the tax payer or containing tax preparer information
- OR-
- A copy of your 2017 IRS Tax Return Transcript
 - Call the IRS at 1-800/908-9946, or go to <http://www.irs.gov/Individuals/Get-Transcript>, to order.

For Parent non-tax filers - Obtain a Confirmation of Non-Filing from the IRS by submitting Form 4506-T to the IRS (check box 7). Each non-filing parent in the household must provide this confirmation.

Please note that the Verification process will not be complete until all required documentation is received

FAMILY INFORMATION

List the people in **your parent's household**. Include the following:

- your parents (including stepparent) and yourself, even if you don't live with your parents, **and**
- your parents' other children, even if they don't live with your parents, if: (a) your parents will provide more than half of their support from July 1, 2019 through June 30, 2020, **AND** (b) the children are under age 24 and neither married nor veteran of the armed services **and**
- other people if they now live with your parents **AND** your parents provide more than half of their support **AND** will continue to provide more than half of their support from July 1, 2019 through June 30, 2020.

Also write in the name of the college for any household member who will be attending college at least half-time between July 1, 2019 and June 30, 2020, **AND** will be enrolled in a degree, diploma, or certificate program. Attach an additional sheet if necessary.

Full Name	Age	Relationship	College
		Self (Student)	Susquehanna University

STUDENT NAME: _____

TAX FILING AND INCOME INFORMATION

Student: check **one box** below. Were you required to file a 2017 Federal Income Tax Return?

- YES.** You must provide income information on the FAFSA using the IRS data retrieval tool, **OR** provide an IRS tax return transcript.

- NO.** Sign the following statement, complete the table below, and attach all W-2's. **I certify that I did not and will not file a federal tax return for calendar year 2017. I further certify that I have given accurate and complete account of all taxable earnings and non-taxable benefits. I have included money received or paid on my behalf during calendar year 2017.** Student signature: _____ Date: _____

Employer name	2017 Wages

Parent(s): check **one box** below. Were you required to file a 2017 Federal Income Tax Return?

- YES.** You must provide income information on the FAFSA using the IRS data retrieval tool, **OR** provide an IRS tax return transcript.

- NO.** Sign the following statement, complete the table below and attach all W-2's. You must also provide a Confirmation of Non-Filing from the IRS by submitting Form 4506-T to the IRS (check box 7). **I certify that I did not and will not file a federal tax return for calendar year 2017. I further certify that I have given accurate and complete account of all taxable earnings and non-taxable benefits. I have included money received or paid on my behalf during calendar year 2017.** Parent signature: _____ Date: _____

Employer name	2017 Wages

We certify that all the information reported on this worksheet is complete and correct.

Warning: If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both.

Student Signature

Date

Parent Signature

Date

Please return to: Student Financial Services
Susquehanna University
514 University Ave.
Selinsgrove, PA 17870

FAX: 570/372-2722